

MINUTES

Canadian Association of Paediatric Nurses

Date | time 4/28/2017 2:00 PM | *NEXT MEETING* 05/26/2017 1:00 (Eastern Time)

Board members

Pam Hubley (regrets) | Karen Breen-Reid | Fiona So | Louise Rudden | Jaime Sieraj | Kim Pike (regrets) | Jennifer Pearce (regrets) | Shannon Scarisbrick | Eren Alexander (regrets) | Jill Woodward

Item

Previous Minutes: Accepted as is. Approved by Fiona/Seconded by Louise

President's Update: Bonnie updated on teleconference initiated by Patricia Elliott-Miller and Elizabeth Morin. CNA was updated on the publication of the Nursing Standards. They were interested in understanding at what stage we were in restarting CAPN and were pleased with the progress. They are interested in working with us on a paediatric certification exam once we have our affiliation status confirmed with CNA. They told us of the success of the 'Critical Care Challenge' where one hospital challenged others to have staff sit the paediatric critical care certification exam as an engagement strategy and they were pleased with the increased numbers of nurses choosing to write the exam.

CNA Application Update: Karen has almost completed the application. There are new categories which include Specialty Practice Group and Nursing Specialty Interest group. Karen will work with the CAN to identify which option would be best for CAPN. They require updated constitution and by-laws.

Review & Accept Budget: The budget was accepted with the addition of the logo development costs. The potential fees were confirmed.

Review & Accept CAPN Constitution & By-laws: Karen took us through the Constitution and By-laws document. Minor revisions were made and agreed upon. Bonnie will attach revised document with the minutes. Accepted with changes.

External Website Review: Due to time restrictions this agenda item will be carried forward to next meeting.

NEW BUSINESS

Setting a Communication Work Plan: Due to time restrictions this agenda item will be carried forward to next meeting.

PLEASE FORWARD

****Bonnie is requesting from each interim board member a photo and short bio to put on the website and the mail out message.**