



Executive Team Teleconference Minutes

Date: June 22 2018

Time: 1 EST

Chair: Bonnie Fleming-Carroll

Attendees:	Present	Regret	Absent	Name
		X		Eren Alexander
	<input type="checkbox"/>	X	<input type="checkbox"/>	Karen Breen-Reid
	X	<input type="checkbox"/>	<input type="checkbox"/>	Bonnie Fleming-Carroll
	X	<input type="checkbox"/>	<input type="checkbox"/>	Pam Hubley
	<input type="checkbox"/>	X	<input type="checkbox"/>	Jennifer Pearce
	X	<input type="checkbox"/>	<input type="checkbox"/>	Kim Pike
		X	<input type="checkbox"/>	Louise Rudden
	X	<input type="checkbox"/>	<input type="checkbox"/>	Shannon Scarisbrick
	X	<input type="checkbox"/>	<input type="checkbox"/>	Jaime Sieraj
		X	<input type="checkbox"/>	Fiona So
	X	<input type="checkbox"/>	<input type="checkbox"/>	Jill Woodward

Guests:

Items

Previous Minutes Accepted by: _____

Agenda Item	Detail

<p>President's Update (Bonnie Fleming-Carroll)</p>	<p>CNA is eager to move the certification process forward. Will need to recruit at least 8 members to participate in this process. It is important to have representation from across the country. Due date is the middle of July.</p> <p>Website development has been challenging due to the fact the company is located in Ottawa.</p>
<p>Finance Update (Karen Breen-Reid)</p>	<p>Deferred due to Karen's absence</p>
<p>Membership (Bonnie Fleming/Carroll)</p>	<p>Membership link is down due to website development. 5 new members from CHEO.</p>
<p>Website Update (Bonnie Fleming-Carroll)</p>	<p>Group is asked to submit high quality pictures of nurses in action shots from across the country. These would be placed on the website. Consent form to be attached to minutes. Need to identify key conferences/websites that our members would be interested or important to our members. These can be organizations that are only relevant to your area as well. They could be organized by province and national.</p> <p>Information exchange section</p> <p>Membership section</p> <p>Area for practice</p> <p>Professional development section - courses in your province for expanding your pediatric knowledge</p> <p>Advocacy section</p> <p>Partnership section</p> <p>Also have a section about CAPN, vision, mission, board summary</p>
<p>Certification Exam (Bonnie Fleming-Carroll)</p>	<p>Next step is to connect with people in your organization to get involved. Please send their contact information to Bonnie. They must be a member of CAPN.</p>
<p>Position Statement review (Bonnie Fleming-Carroll)</p>	<p>Seeking a volunteer to draft a position statement on certification similar to the CANO sample. Shannon and Jamie will start this work.</p> <p>This would be placed on the website once developed and approved by the executive.</p>

Round Table	<p>EPIC is being rolled out in Sick Kids and Alberta. Impact on patient flow pieces and moving from paper to electronic are big changes. Alberta is coordinating across the province starting next year which will take 2 years. BC is struggling with having their 2 systems communicate with each other.</p> <p>CHEO in Ottawa already has EPIC and Sick Kids has been able to see information for patients that have moved from CHEO to Sick Kids which has been very helpful.</p>
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Meeting adjourned at 1:40

Minutes respectfully submitted by Kim Pike