



Executive Team Teleconference Minutes

Date: May 11, 2018

Time: 1pm EST

Chair: Bonnie Fleming-Carroll

Attendees:	Present	Regret	Absent	Name
		X		Eren Alexander
	X	<input type="checkbox"/>	<input type="checkbox"/>	Karen Breen-Reid
	X	<input type="checkbox"/>	<input type="checkbox"/>	Bonnie Fleming-Carroll
	<input type="checkbox"/>	X	<input type="checkbox"/>	Pam Hubley
		X	<input type="checkbox"/>	Jennifer Pearce
	X	<input type="checkbox"/>	<input type="checkbox"/>	Kim Pike
	X	<input type="checkbox"/>	<input type="checkbox"/>	Louise Rudden
	X	<input type="checkbox"/>	<input type="checkbox"/>	Shannon Scarisbrick
	<input type="checkbox"/>	X	<input type="checkbox"/>	Jaime Sieraj
	X	<input type="checkbox"/>	<input type="checkbox"/>	Fiona So
	X	<input type="checkbox"/>	<input type="checkbox"/>	Jill Woodward

Guests:
 Connie Cameron_____

Items

Previous Minutes Accepted by: _____Fiona So and Shannon_Scarisbrick_____

Agenda Item	Detail

<p>President's Update (Bonnie Fleming-Carroll)</p>	<p>Happy nurses' week. People shared their festivities at their site. Children and physical punishment statement has been supported by CAPN. Sits on the GEO website. CAPN is listed as an endorser on the website. The link for this statement will be placed on our website once developed.</p> <p>CNA revised the approach to the Canadian Nurse Journal to on-line only which will be a little less scholarly with current events, issues. CAPN paper of the Delphi process to develop the pediatric nursing standards which had been submitted now need to be reformatted to be printed in the new CNA on-line magazine.</p> <p>We will still work on submitting to the Canadian Nursing Leadership Journal as a research article outlining the Delphi process and standards development.</p>
<p>Finance Update (Karen Breen-Reid)</p>	<p>Paid out to Mission to Vision (for web development): \$4000.00 in 3 installments</p> <p>Income from Eventbrite for 2017 membership fees: \$1,950.00</p> <p>Total balance in bank (April 5, 2018): \$8,178.34</p>
<p>Membership Update (Fiona So)</p>	<p>As of today we have 59 members.</p> <p>83% regular members</p> <p>17% student members</p> <p>Representation from all provinces with Ontario having the most members</p> <p>The Eventbrite link is now finished.</p>
<p>Website Status(Bonnie Fleming-Carroll & Karen Breen-Reid)</p>	<p>Mission to Vision is the company developing the website framework. They are located in Ottawa. Gail McCarthy, a CAPN member located in Ottawa, has been a link on the ground with Tim from Mission to Vision. Would like a variety of nursing pictures in various locations across the country for the website. Tim is also looking for videos for the website. However, this has not been included in our original quote. Deadline to have website up and running is end of June beginning of July.</p> <p>Platform Wild Apricot have been suggested by Tim to house our website. A membership portal is part of the platform package which will send out notices when dues are due. They work with charity, non-for-profit organizations. Start with a base fee for 100 members and as our membership grows the fees would increase.</p> <p>It appears to be easy to change pictures, material and update the site ourselves.</p>

<p>Certification Exam Update (Bonnie Fleming-Carrol & Karen Breen-Reid)</p>	<p>Patricia Elliot-Miller met with Bonnie and Karen regarding the exam. The process of developing the exam is expected to start in October. This is good timing for the roll out of the CAPN website. The people who will work on exam development must be members of CAPN.</p> <p>The whole development process is approximately 1 year. Firstly need a group of 8 people to flush out the competencies to determine exactly what the competencies are. Most of the work will be done via webinars to be inclusive across the country.</p> <p>More dates and timelines will be coming in June.</p> <p>Take time to consider being a part of this process. As Bonnie receives information on the time commitment required this will be forwarded to the executive team.</p> <p>CNA suggested that CAPN develop a position statement on certification.</p> <p>Need to consider how we can advocate for and promote certification to nurses.</p> <p>CPS may also have other documents that could be helpful for us to develop of our statement.</p>
<p>Advocacy report (Connie Cameron)</p>	<p>Connie represented CAPN at the CNA Cannabis Think Tank a month ago.</p> <p>Gathered multiple lens on the legislation of cannabis and the impact on children and youth. Concern was raised about substance use disorder and misuse.</p> <p>Have an open and transparent conversation with parents who are choosing to use this treatment for their child. Focus on being supportive and non-judgmental. Need to balance health and harm.</p> <p>We need to go back to basics, what do nurses need to know? What are the differences between the different types supportive use vs. misuse? How do you talk about it openly?</p>